

PRODUCTIVITY REPORT FY 2016 AND WORK PLAN FY 2017

Applicant Organization: **South Texas Development Council** – Webb, Zapata, Starr and Jim Hogg Counties

Period Covered: Starting October 01, 2015 Ending September 30, 2016

PROGRAM	PERFORMANCE MEASURES	ACTUAL PERFORMANCE	WORK PLAN FOR FY 2017
<p>AREA AGENCY ON AGING</p>	<ul style="list-style-type: none"> • Provide a regional, locally-based system for information and assistance. A total of 1,200 units of service. • Provide a regional, locally-based system of 132,000 congregate meals designed to promote good health and to prevent illness. • Provide a regional, locally-based system designed to promote good health to homebound individuals and to prevent illness providing 75,000 home delivered meals. DADS Units and all other units. • Provide a regional, locally-based system of services designed to assist with daily living through the provision of 5,318 hours of personal assistance & homemaker services. Targeting a total of 103 unduplicated persons. • Provide a regional, locally-based system of services designed to uphold the rights of the vulnerable elderly through nursing home ombudsman services. A total of 825 resident contacts. • Provide Matter of Balance/Falls Prevention and diabetes self-management evidence based intervention services to assist older individuals and their family caregivers in learning about and making behavioral changes intended to reduce the risk of injury, disease and disability among older individuals. Targeting a total of 240 unduplicated persons and providing 2,020 units of service. 	<p>Incorporated into Administrative duties throughout the reporting period, including access through a national toll free number a total of 998 units of information, referral and assistance services were provided to 948 unduplicated persons</p> <p>163,639 congregate meals were provided to 1,001 unduplicated persons this reporting period. (Includes Federal, Local and Program Income funded meals)</p> <p>108,426 home delivered meals were provided to 460 elderly this reporting period. (Includes Federal, Local and Program Income meals)</p> <p>A total of 5,297.25 hours of personal assistance & homemaker services were provided this reporting period. Servicing a total of 103 unduplicated persons.</p> <p>Advocacy & Assistance services were provided to Nursing Facility residents throughout this reporting period. A total of 825 resident contacts, much more than projected.</p> <p>A total of 358 persons were provided evidence based intervention services under the Matter of Balance/Falls Prevention and Diabetes self-management with a total of 1,266 units.</p>	<ul style="list-style-type: none"> • Provide 1,050 units of information, referral and assistance services through a regional, locally-based system. • Provide 131,000 congregate meals through a regional, locally-based system designed to promote good health and to prevent illness. • Provide 65,220 home delivered meals to homebound individuals through a regional, locally-based system designed to promote good health and to prevent illness. • Provide a regional, locally-based system of services designed to assist with daily living activities through the provision of 5,318 hours of personal assistance & homemaker services. Targeting a total of 103 unduplicated persons. • Provide Ombudsman services through a regional, locally-based system of services designed to uphold the rights of the vulnerable elderly residents of nursing home and meet resolved complaints at approved 85%. • Provide Matter of Balance/Falls Prevention and diabetes self-management evidence based intervention services to assist older individuals and their family caregivers in learning about and making behavioral changes intended to reduce the risk of injury, disease and disability among older individuals. Targeting a total of 209 unduplicated persons and providing 1,254 units of service.

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<p>AREA AGENCY ON AGING</p>	<ul style="list-style-type: none"> • Provide a regional, locally-based system of services designed to increase personal independence by providing transportation services to a total of 515 individuals with a total of 65,000 on way trips. • Provide a regional, locally-based system designed to increase residential repairs targeting 145 individuals. • Provide a regional, locally-based system of Case Management services that include care coordination and caregiver support coordination totaling 1,985 hours/units to 385 unduplicated persons. • Provide a regional, locally-based system designated to uphold the rights of the vulnerable elderly through benefits counseling services to target 698 individuals. • Provide a regional, locally-based system designated to increase health promotion under health maintenance services to 100 elderly • Provide a regional, locally-based system that includes 4,100 hours/units of in-home respite services designed to provide relief to caregivers. 	<p>A total of 83,109 trips were provided to 361 elderly this reporting period. (Includes Federal, Local and Program Income funded meals)</p> <p>143 units of residential repairs were reported this period. Priority target was to have elderly maintain their independence at home.</p> <p>This reporting period a total of 1,682.31 hours of Case Management services were provided to 381 elderly persons.</p> <p>A total of 1,411.06 hours/units were provided of benefits counseling (legal assistance) services during this reporting period to 816 persons with federal and CMS funding.</p> <p>A total of 99 units of health maintenance were provided to 74 persons that increase health promotion.</p> <p>A total of 4,080.50 hours/units of in-home respite services were provided to 57 caregivers this period. Additional hours were provided to each caregiver</p>	<ul style="list-style-type: none"> • Provide a regional, locally-based system of services designed to increase personal independence by providing transportation services to a total of 450 individuals with a total of 65,000 on way trips. • Provide a regional, locally-based system designed to increase residential repairs targeting 140 individuals. • Provide a regional, locally-based system of Case Management services that include care coordination and caregiver support coordination totaling 1,644 hours/units to 371 unduplicated persons. • Provide a regional, locally-based system designated to uphold the rights of the vulnerable elderly through benefits counseling services to target 712 individuals. • Provide a regional, locally-based system designated to increase health promotion under health maintenance services to 76 elderly • Provide a regional, locally-based system that includes 4,100 hours/units of in-home respite services designed to provide relief to caregivers.

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<p>SOUTH TEXAS AGING AND DISABILITY RESOURCE</p>	<ul style="list-style-type: none"> • Provide at least one staff person to receive walk-ins from 8:00 am to 5:00 PM including from 12:00 noon to 1:00 pm. • Provide a toll-free phone line. • Provide a compute for public use and the completion of the “Your Texas Benefits” application • Required to partner with local intellectual and developmental disability authority, AAA and DADS office • Provide a dispute resolution guidelines, procedures, and rules in place for differences related to the ADRC amongst partners. • Provide, establish and designate a local advisory group to assist in the development and implementation of the ADRC. • Provide community outreach • Provide community education and public awareness events or activities about options for community-based LTSS. • Provide and conduct professional education and awareness events or activities. 	<p>ADRC has three staff persons with alternating lunch periods and program is covered for calls as well as walk-ins during 12 noon to 1:00 pm.</p> <p>1 toll free line and two additional lines ADRC has a toll free line and in addition has two additional dedicated lines. One line in addition has a voice box for messages.</p> <p>ADRC has a work station with a computer with internet access, Fax accessible and telephone to be used to complete applications to Your Texas Benefits.</p> <p>ADRC has Memorandum of Agreement with the Local Health Authority, Border Region, DADS office and the ADRC is Part of the COG and AAA, and 211.</p> <p>The ADRC has developed guidelines, procedures, and rules to address differences related to the ADRC among partner agencies.</p> <p>ADRC has established an ADRC Advisory Council; with representatives of targeted populations.</p> <p>South Texas ADRC has provided 33 community outreach events in all 13 counties.</p> <p>A total of 459 callers were assisted with information and referrals to service agencies.</p> <p>148 units of residential repairs were reported this period. Priority target was to have elderly maintain their independence at home.</p> <p>ADRC will acknowledge receipt of the referral in the LTSS portal with an average of five calendar days</p>	<ul style="list-style-type: none"> • Provide ADRC staff and telephone access to continue to be covered during the time of 12 noon to 1:00pm as well as the office will have staff available M-F.. • Provide Toll free line as well as local lines will remain to be functional and answered by a live staff person. Call ending in a voice mail will be returned before the end of the day. • Provide accessible and assistance to computer for public use to complete and submit applications for public assistance to Your Texas Benefits • Provide and update/Renewal of Memorandum of Understanding with DADS, Mental Authority, Adult Protective Services and AAA. • Provide and update guidelines, procedures and rules to address dispute resolutions between partners. • Meeting of full Advisory Council is scheduled for December and then every quarter. • Continue with outreach efforts to promote ADRC by attending health fairs and community events. Initiate outreach efforts using bus wraps and billboard advertisements. • Increase Communication Education efforts to inform additional entities of ADRC Services. • Provide training at education events to coordinate and increase delivery of information to the public and utilize the news media to increase targeted audience.

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<p>South Texas Aging and Disability Resource Center</p>	<ul style="list-style-type: none"> • Provide a regional, locally-based system of services designed to increase awareness of the no wrong door approach to Human Services • Provide a regional, locally-based system of referrals and contact the individual within five calendar days after receiving the referral for LTSS. • Provide a regional, locally-based system designated to provide assistance to veterans in connecting them to services • Provide a regional, locally-based system designated to assist individuals with access to Long-Term Care services • Provide a regional, locally-based system that provides information to individuals on housing options. • Provide a regional, locally-based system that provides information to Medicare recipients at nursing facilities wishing to relocate back to the community 	<p>A total of 23 veterans were assisted by referrals to the appropriate agencies</p> <p>The use of the LTSS screen will be used to provide a database for individuals seeking Long-Term Services and Supports. Coordinate with HHS agencies for assistance in identifying needs and services.</p> <p>Provided information, comment at public hearing and assistance by providing information in completing applications for housing repair/loans to individuals seeking residential repair funds.</p> <p>7 Nursing facilities have been visited with a total of 23 individual contacts, provided with information for those wishing to return to the community setting leaving an institution</p>	<ul style="list-style-type: none"> • Maintain 800 number and community awareness, coordination with HHSC agencies to increase awareness of the NO WRONG approach to services by answering calls. • Provide a regional, locally-based system designed to increase Awareness of the ADRC in rural areas of the 13 county area. • Provide a regional, locally-based system of that will respond to request for information within five days of a referral and provide the assistance requested and/or coordinate with an agency to provide requested assistance. • Provide a regional, locally-based system designated to increase information provided to veterans by coordinating with the Veterans Clinic, Veterans Coalitions. Make presentations at Veterans Coalition meetings and attending Veterans Health Fairs. Services to target 100 individuals. • Provide a regional, locally-based system designated to assist individuals with Long Term Services and Supports through the No Wrong Door approached and coordinating with HHS agencies • Provide a regional, locally-based system of services designed to increase personal independence by providing information to individuals, families, staff at facilities on housing options, application process, loans, grants, home repair. • Coordinate with Re-location contractors, DADS, on community assistance programs, housing projects on availability of housing to provide assistance to those individuals soliciting housing options.

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<p>SOUTH TEXAS AGING AND DISABILITY RESOURCE CENTER</p> <p>HOUSING NAVIGATOR</p>	<ul style="list-style-type: none"> • Required to partner with local intellectual and developmental disability authority, AAA and DADS office • Provide community education and public awareness events or activities about options for community-based LTSS. • Establish relationships with local housing authorities, independent rental owners and property managers to obtain accessible housing availability. • Collaborate with local, state and federal partners. • Conduct inventory of independent, integrated, and affordable housing within the assigned ADRC region. • Advocating for necessary changes in housing policies, practices and procedures that will help expand housing opportunities for target populations and support the Promoting Independence Initiative and the MFP program. • Identifying and initiating local coalitions, consisting of community members who will work toward affordable, accessible, and integrated housing. • Providing reports to TX DADS on the activities and accomplishments of the Housing Navigator function. • Supporting ADRCs and DADS Relocation Contractors and Specialists on housing issues. • Attending DADS Community Transition Team (CTT) meetings. 	<ul style="list-style-type: none"> • Community partners were made aware of the HN role and responsibilities. Collaborations created. • Attended (5) community outreach events to advise the community of the ADRC region on the HN. • Meetings and presentations with local housing authorities and independent rental owners have been made in order to establish a working relationship from the HN. • Collaboration has been made with the local, state and federal partners and it is a continuous collaboration. • Inventory is constantly being updated to present the independent, integrated and affordable housing within the assigned ADRC region. • The HN under ADRC is constructing guidelines, procedures and rules to address differences among housing policies, practices and procedures for housing. • HN collaborates with local coalitions in the 13 county area that work toward affordable, accessible and integrated housing. • Quarterly reports sent to TX DADS of the activities completed under HN. • Working relationships have been established with Relocation Contractors and Specialists. • CTT meetings have been attended. 	<ul style="list-style-type: none"> • Coordinate with Re-location contractors, DADS, on community assistance programs, housing projects on availability of housing to provide assistance to those individuals soliciting housing options. • Provide a regional, locally-based system of services designed to increase personal independence by providing information to individuals, families, staff at facilities on housing options, application process, loans, grants, home repair. • Work on developers regarding accessible, affordable and integrated housing issues. • Continue to provide reports to Texas DADS on the activities and accomplishments on the housing issues every three months. • Advocate for necessary changes in housing policies, practices, and procedures that will help expand housing opportunities for target populations and support the Promoting Independence Initiative and the Money Follows the Person program.

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SOUTH TEXAS AGING AND DISABILITY RESOURCE CENTER PROMOTING INDEPENDENCE	<ul style="list-style-type: none"> • Serve as a resource for both individuals eligible for public funded services. • Increase the availability to assure continued community-based long term care services to eligible individuals after transition. • Ensure that quality assurance and improvement continuously occurs for community-based long term care services. 	<ul style="list-style-type: none"> • Continue to increase coordination with Mental Health Authorities in the 13 county area. • Work collaboratively with community agencies and organizations to significantly improve access to long-term care services. • Provided a regional locally-based system that provides information to individuals on housing options. • Participated in 5 outreach events in 2 counties of service area. 	<ul style="list-style-type: none"> • Continue and increase access to the ADRC by providing information to individuals with development disabilities. • Provide a regional, locally-based system designated to assist individuals with access to Long-Term Care services. • Provide a regional. Locally-based system of services designed to increase personal independence by providing information to individuals, families, staff at facilities on housing options, application process, loans, grants, and/or home repairs.

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<p>SOUTH TEXAS AGING AND DISABILITY RESOURCE CENTER</p> <p>MIPPA</p>	<p>Intensify outreach activities to help beneficiaries likely to be eligible for Low Income Subsidy (LIS), Medicare Savings Program (MSP) and in assisting beneficiaries in applying for benefits and gaining awareness of Medicare Preventive Benefits.</p> <p>Informational materials will be made available to individuals and disseminated through partner agencies such as health departments, hospitals, community clinics, self-help centers, managed care organization and those residing in extreme rural areas.</p> <p>ADRC will also focus on individuals regarding benefits available under Medicare Part D.</p> <p>The SHIP will coordinate MIPPA with Native American programs (since a federally recognized tribe is in coverage area).</p> <p>Submit outreach events and targets to SHIP NPR.</p>	<p>Strong collaborations have been forged among professionals and agencies working with older and disabled adults such as Area Agencies on Aging, City of Laredo Health Department, Gateway Clinic, and Mercy Ministries, Mental Health Border Region MHMR etc. in which have provided consumer referrals seeking information.</p> <p>ADRC staff have participated in 25 event activities in which 5 were interactive presentations to the public with 411 estimated number of attendees and 20 booth or exhibit at health fairs or special event was conducted with an estimated number of direct interactions of 2390.</p> <p>Educational material, flyers and fact sheets were disseminated in all 13 counties.</p> <p>Conducted outreach contracting billboard company to display MIPPA programs available and ADRC 1800 number.</p> <p>Participated in 3 events at the Eagle Pass Kikapoo to expand awareness to Native Americans.</p>	<p>Provide outreach and assistance for LIS/MSP programs, mostly rural areas.</p> <p>Will expand its coverage area by targeting extreme rural areas of the 13 county service area.</p> <p>Collaborate with HHSC offices, Texas Workforce Commissions, Faith-Based organizations, and private non-profit organizations.</p> <p>Extend outreach efforts to beneficiaries of Medicare Part D for those with limited incomes by coordination with Area Agencies on Aging.</p> <p>Direct outreach efforts by providing information via news media, television access channels, ADRC web page, and social media, bus wraps and billboard advertisements.</p> <p>Provide outreach by exhibiting informational booths at health fairs, senior fairs and special community events.</p> <p>Provide interactive presentations to the public, face-to face activities, includes in person presentations, interactive forums, speaking engagements or seminars.</p> <p>Collaborations with county officials.</p> <p>Collaborate and partner with Kikapoo Tribal Council to provide Medicare information to Native American Tribe.</p>

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PROGRAM	PERFORMANCE MEASURES	ACTUAL PERFORMANCE	WORK PLAN FOR FY 2017
CRIMINAL JUSTICE Peace Officers Training	<p>To Provide the best quality training which meets the TCOLE standards to all new law enforcement officers in region 1900 (Webb, Zapata, Starr, and Jim Hogg Counties). To make law enforcement training accessible to all officers in the region.</p> <ol style="list-style-type: none"> 1. Enroll 80 individuals into the basic peace officer certification course. 2. Provide 4 basic correction officer courses 3. Provide 3 basic peace officer certification courses 4. Certify 50 individuals with basic corrections officer certification. 5. Certify 70 individuals with basic peace officer certification. 6. Have 3,250 individuals attend and pass intermediate and advanced TCOLE certified courses. 7. Provide 85,000 training contact hours. 8. Enroll 60 individuals into the basic correction officer courses. 9. Conduct 160 intermediate or advanced TCOLE certified courses. 	<p><i>Notes on performance: Some jurisdictions sent officers for training to other academies closer to their location to save on travel costs. In addition, there was a reduction in the amount of training needed for basic peace officer and basic corrections officers. As a result the academy provided increased amount of intermediate and advanced courses.</i></p> <ol style="list-style-type: none"> 1. Enrolled 60 individuals into the basic peace officer certification course. 2. Provided 1 basic correction officer course. 3. Provided 3 basic peace officer certification courses 4. Certified 14 individuals with basic corrections officer certification. 5. Certified 54 individuals with basic peace officer certification. 6. Had 3,601 individuals attend and pass intermediate and advanced TCOLE certified courses. 7. Provided 78,200 training contact hours. 8. Enrolled 15 individuals into the basic correction officer courses. 9. Conducted 154 intermediate or advanced TCOLE certified courses. 	<p>To Provide the best quality training which meets the TCOLE standards to all new law enforcement officers in region 1900 (Webb, Zapata, Starr, and Jim Hogg Counties). To make law enforcement training accessible to all officers in the region.</p> <ol style="list-style-type: none"> 1. Enroll 80 individuals into the basic peace officer certification course. 2. Provide 4 basic correction officer courses 3. Provide 3 basic peace officer certification courses 4. Certify 50 individuals with basic corrections officer certification. 5. Certify 70 individuals with basic peace officer certification. 6. Have 3,250 individuals attend and pass intermediate and advanced TCOLE certified courses. 7. Provide 85,000 training contact hours. 8. Enroll 60 individuals into the basic correction officer courses. 9. Conduct 160 intermediate or advanced TCOLE certified courses.

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PROGRAM	PERFORMANCE MEASURES	ACTUAL PERFORMANCE	WORK PLAN FOR FY 2017
CRIMINAL JUSTICE Planning	Number of current and potential grantees or applicants notified of CJD funding opportunities by the COG	Number of current and potential grantees or applicants notified of CJD funding opportunities by the COG- <u>138</u>	Number of current and potential grantees or applicants notified of CJD funding opportunities by the COG
	Number of CJAC meetings held at which business related to services listed in the FY2016 Agreement was conducted	Number of CJAC meetings held at which business related to services listed in the FY2016 Agreement was conducted- <u>1</u>	Number of CJAC meetings held at which business related to services listed in the FY2017 Agreement was conducted
	Number of grant application workshops conducted	Number of grant application workshops conducted- <u>4</u>	Number of grant application workshops conducted
	Number of attendees at the grant application workshops conducted by the COG	Number of attendees at the grant application workshops conducted by the COG- <u>30</u>	Number of attendees at the grant application workshops conducted by the COG
	Number of applicants notified by COG of the approved priorities within 10 calendar days of the COG's decisions	Number of applicants notified by COG of the approved priorities within 10 calendar days of the COG's decisions- <u>16</u>	Number of applicants notified by COG of the approved priorities within 10 calendar days of the COG's decisions
	Number of times the COG provided technical assistance to new applicants	Number of times the COG provided technical assistance to new applicants- <u>11</u>	Number of times the COG provided technical assistance to new applicants
	Number of times the COG provided technical assistance to continuation applicants	Number of times the COG provided technical assistance to continuation applicants- <u>40</u>	Number of times the COG provided technical assistance to continuation applicants
	Number of times the COG provided technical assistance to grantee organizations placed on CJD's vendor hold list	Number of times the COG provided technical assistance to grantee organizations placed on CJD's vendor hold list- <u>11</u>	Number of times the COG provided technical assistance to grantee organizations placed on CJD's vendor hold list
	Number of Public Information Requests (PIRs) received by the COG related to services in the current or prior Agreements	Number of Public Information Requests (PIRs) received by the COG related to services in the current or prior Agreements- <u>0</u>	Number of Public Information Requests (PIRs) received by the COG related to services in the current or prior Agreements
	Number of requests from media outlets (radio, newspaper, television, etc) received by the COG related to services in the current or prior Agreements	Number of requests from media outlets (radio, newspaper, television, etc) received by the COG related to services in the current or prior Agreements- <u>0</u>	Number of requests from media outlets (radio, newspaper, television, etc) received by the COG related to services in the current or prior Agreements
	Number of Strategic Planning Meetings Conducted	Number of Strategic Planning Meetings Conducted- <u>0</u>	Number of Strategic Planning Meetings Conducted
	Number of attendees at the strategic planning meetings	Number of attendees at the strategic planning meetings- <u>0</u>	Number of attendees at the strategic planning meetings

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Community Services Program	<p>COMPREHENSIVE ENERGY ASSISTANCE (CEAP)</p> <p>The CEAP is an energy assistance program designed to assist low-income households in meeting their immediate energy needs and to encourage consumers to control energy costs through energy education. Assistance may be provided for energy bills and/or some households can qualify for repair and/or replacement of inefficient heating and cooling measures and/or appliances in their household.</p> <ol style="list-style-type: none"> 1. Provide Utility Assistance Payments to Vulnerable and Non Vulnerable Households. 2. Provide Household Crisis Assistance Services to qualifying households. 	<ol style="list-style-type: none"> 1. Provided Utility Assistance to 2,191 unduplicated individuals for a total of \$742,280.40 in direct utility payment services. 2. Provided Energy Crisis Assistance to 115 unduplicated individuals for a total of \$8,578.02 in direct utility payment services. 	<ol style="list-style-type: none"> 1. Provide Utility Assistance Payments to Vulnerable and Non Vulnerable Households. 2. Provide Household Crisis Assistance Services to qualifying households.
	<p>COMMUNITY SERVICES BLOCK GRANT (CSBG)</p> <p>The purpose of the CSBG Program is to reduce poverty, revitalize low-income communities, and empower low-income individuals and families to become self-sufficient. This is accomplished by using CSBG funds to support local efforts to identify, reduce, or eliminate the causes of poverty and to help solve problems that block the achievement of self-sufficiency among individuals.</p> <p>Provide Case Management Services to individuals to transition them out of poverty.</p>		

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ECONOMIC DEVELOPMENT ADMINISTRATION (EDA)	1. Update the Comprehensive Economic Development Strategy (CEDS) Process. Must include on Economic Development Plan and Monitor Changes of Plan implementation, and changes in the economy.	Comprehensive Economic Development Strategy Plan was updated in FY2016, and submitted to the Economic Development Administration for Approval. It includes the work elements required by the CEDS showing changes in the economy and was updated with new projects being added, and projects no longer considered viable deleted.	1. To update the Comprehensive Economic Development Strategy (CEDS) Process. Must include on Economic Development Plan and Monitor Changes of Plan implementation, and changes in the economy. Mandatory 5-Year CEDS update due June 30, 2021.
	2. Approval of work elements of the CEDS by the STDC Board of Directors.	Work elements and the composition of the Strategy Committee were approved by the Board of Directors on March 2016.	2. Approval of work elements of the CEDS by the STDC Board of Directors.
	3. Coordinate economic development planning and implementation with other economic development organizations affecting the area, especially EDA funded grantees such as University Centers.	Coordination of economic development was established with the following: City of Laredo MPO; City of Laredo Community Development Department; TAMIU-Border Economic Development Center; Laredo Community College; Rio Grande City Economic Development Corporation; City of Rio Grande Planning Department; Webb County Economic Development Department; Zapata County Chamber of Commerce; Zapata County Economic Development Corporation; Texas Association of Regional Councils; Texas Rural Development; Laredo Development Foundation; Texas Workforce Development Board; Office of Rural Community Affairs; Zapata County Projects Division; Jim Hogg County Economic Development Department; City of Roma Planning Department; City of La Grulla, and Texas Migrant Council.	3. To coordinate economic development planning and implementation with other economic development organizations affecting the area, especially EDA funded grantees such as University Centers.
	4. Perform planning grant management requirements. Preparing progress reports in the grant.	Prepared the GPRA of on going activities for Fiscal Year 2015, reporting on project updates.	4. To perform planning grant management requirements. Preparing progress reports in the grant.
	5. Perform activities necessary to maintain the economic development process.	Established/maintained working relationships with the following economic development organizations, in order to maintain the economic development process: <ul style="list-style-type: none"> ▪ Member/participation in the City of Laredo’s Urban Transportation Committee ▪ Explored funding opportunities for infrastructure improvements-for Zapata County, City of Roma, City of Rio Grande City, City of Escobares, City of La Grulla, Jim Hogg County, and Starr County 	5. To perform activities necessary to maintain the economic development process.

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ECONOMIC DEVELOPMENT ADMINISTRATION (EDA)	6. Prepare special economic studies and projects identified in the CEDS.	Updated studies relating to housing; labor market information; census; employers-skills requirements; analysis of the economy-transportation; employment by industry, education and infrastructure. Coordinated with the Texas Workforce Development Board; Texas Workforce Commission Centers; Laredo Community College; Laredo Development Foundation; TAMIU; and Zapata Chamber of Commerce.	6. To prepare special economic studies and projects identified in the CEDS.
	7. Network with Economic Development organizations and other groups to implement CEDS recommendations.	STDC networks with the Laredo Community College; UTSA State Data Center; Texas Association of Regional Councils, City of Rio Grande Economic Development Corporation; TDHCA; City of Laredo Community Development Department; Office of Rural Community Affairs; Zapata County Economic Development Corporation; the Texas Workforce Development Board; and Future of the Region.	7. To network with Economic Development organizations and other groups to implement CEDS recommendations.
	9. Maintain a socio-economic information system	Maintained current information on: Census; housing; education ; income levels; employment; banking institutions; international crossing; sales tax revenues; and building permits.	9. To maintain a socio-economic information system
	10. Maintain current information on Federal State and Local Economic Development Programs.	STDC maintains current information on Federal, State, and Local economic development programs through coordination with funding agencies, and economic development partners.	10. To maintain current information on Federal State and Local Economic Development Programs.
	11. Provide technical assistance for Capital Improvement Programs for member agencies.	Provided technical assistance to City of Roma to obtain funding for development and infrastructure improvements. Provided technical assistance to Starr County on Community Development Block Grant. Provided technical assistance to City of Rio Grande City for disaster recovery, drainage and land development project funded by EDA.	11. To provide technical assistance for Capital Improvement Programs for member agencies.
	12. Provide training, workshops to local governments, economic development groups.	Regularly distribute notices from State and Federal Economic Development Partners on new funding programs or useful information/case studies.	12. To provide training, workshops to local governments, economic development groups.

PRODUCTIVITY REPORT FY 2016 AND WORK PLAN FY 2017

Applicant Organization: South Texas Development Council – Webb, Zapata, Starr and Jim Hogg Counties			
Period Covered: <u>Starting October 01, 2015</u> Ending <u>September 30, 2016</u>			
PROGRAM	PERFORMANCE MEASURES	ACTUAL PERFORMANCE	WORK PLAN 2017
Revolving Loan Fund Program (The STED Corporation).	Make/service loans of up to \$50,000 to small businesses using guidelines of the EDA Revolving Loan Fund Program	<p>Made/Serviceed the following loans:</p> <ul style="list-style-type: none"> a. Service Loans (Status): <ul style="list-style-type: none"> • J. Padilla d/b/a UPS Store b. Loan Requests: <ul style="list-style-type: none"> • 1 new loan requests was approved. 	<p>To make/service four to six (4-6) loans to small business using guidelines of the EDA Revolving Loan Fund Program.</p> <p>Partner with local lending institutions in order to service new loans.</p>

PRODUCTIVITY REPORT FY 2016 AND WORK PLAN FY 2017

Applicant Organization: **South Texas Development Council** – Webb, Zapata, Starr and Jim Hogg Counties

Period Covered: Starting October 01, 2015 Ending September 30, 2016

PROGRAM	PERFORMANCE MEASURES	ACTUAL PERFORMANCE FY 2016	WORK PLAN FY 2017
<p>Homeland Security</p>	<p><u>Regional Planning</u></p> <p>Participate in advisory committee and working groups for local, regional and state planning.</p> <p>Work with local jurisdictions and subject matter experts to assess the risks and threats of man-made, technological and natural hazards and identify gaps in regional capabilities (THIRA and SPR).</p> <p>Coordinate development of the region’s annual Implementation Plan for the Texas Homeland Security Strategic Plan in accordance with the Office of the Governor, Homeland Security Grants Division (HSGD) and Texas Office of Homeland Security (TOHS) guidance.</p> <p>Respond to requests for information from the Department of Homeland Security (DHS), Texas Division of Emergency Management (TDEM), HSGD, the Texas Office of Homeland Security, Texas Association of Regional Councils (TARC), and/or other homeland security programs.</p> <p>Promote and disseminate information on the Citizen Corps Program and/or other Community Resiliency programs.</p> <p>Assist with coordination and preparation of the region’s input to the annual DHS Critical Infrastructure and Key Resources data call.</p> <p>As a local government, per 6 U.S.C. 101 (aa) and Texas Government Code Chapter 391, foster and maintain implementation of the National Incident Management System (NIMS).</p> <p>Assist in identifying shortfalls in local jurisdictions’ training and exercise needs and promote, host or facilitate training and HSEEP- compliant exercises for local jurisdiction, officials and emergency responders.</p>	<p><u>Regional Planning</u></p> <p>Attended monthly meetings, as scheduled, for the Health Preparedness Program(HPP) and bi-weekly phone conference calls with GATTRS.</p> <p>Attended the planning meetings for emergency management for City of Laredo and City of Roma in May and June 2016.</p> <p>Coordinated and facilitated 5 workshops (September and October 2016) with local agencies within the region, to provide input and assessment of regional hazards covering all 32 core capabilities.</p> <p>Disseminated information on CERT trainings occurring within the region.</p> <p>Ensured all jurisdictions within the STDC region had Emergency Operation Plans up-to-date and continued the adoption and training of NIMS.</p> <p>Completed ICS-100 (Introduction to Incident Command System) through FEMA Independent Study.</p> <p>Participated in the Laredo International Airport full exercise. Exercised followed HSEEP rules and policies and was available as a regional contact.</p> <p>Attended the 2016 Texas Emergency Management Conference hosted by Texas Division of Emergency Management. Attended a series of workshops with a variety of topic in emergency management. Conference was held in San Antonio, TX during April 2016.</p> <p>Attended HazMat Transport Emergency Preparedness Workshop in Jim Hogg. The one day workshop covered emergency preparedness for hazardous materials transport incidents in South Texas and was held in July 2016.</p>	<p><u>Regional Planning</u></p> <p>Continue to attend monthly meetings for the HPP and bi- weekly phone conference calls with GATTRS.</p> <p>Attend any meeting within the region in regards to Homeland Security and Emergency Managements.</p> <p>Finalize workshops for THIRA in October and submit THIRA and SPR by October 31, 2016.</p> <p>Hold workshops with regional partners to update the State Preparedness Report before September 2017.</p> <p>Continue the promotion and awareness of the CERT Program and trainings occurring in the region.</p> <p>Continue to promote and partner with state contact to provide ICS trainings within the region.</p> <p>Complete ICS-200, ICS-700, and ICS-800 trainings through FEMA Independent Study.</p> <p>Complete ICS-300 and ICS-400 in-class trainings.</p> <p>Participate or complete trainings in HSEEP rules and guidelines.</p> <p>Coordinate or participate in a functional or full scale exercise with members of the region.</p> <p>Attend the 2017 Texas Emergency Management Conference in San Antonio, TX scheduled for May 2017.</p> <p>Continue to participate in workshops or trainings offered within the region in regards to Homeland Security and/or Emergency Management.</p>

PRODUCTIVITY REPORT FY 2016 AND WORK PLAN FY 2017

Applicant Organization: **South Texas Development Council** – Webb, Zapata, Starr and Jim Hogg Counties

Period Covered: Starting October 01, 2015 Ending September 30, 2016

PROGRAM	PERFORMANCE MEASURES	ACTUAL PERFORMANCE FY 2016	WORK PLAN FY 2017
<p>Homeland Security</p>	<p>Participate in TDEM’s Training and Exercise Planning Workshops.</p> <p>Participate in homeland security training in accordance with HSGD guidance.</p> <p>Facilitate and support public-private coordination and partnership to enhance homeland security preparedness in the region.</p> <p>Facilitate the development of regional operational and capability development plans, where applicable.</p> <p>Assist jurisdictions, as needed, with:</p> <ul style="list-style-type: none"> • The adoption of mutual aid agreements • Adopting and implementing NIMS • Understanding and implementing State emergency planning requirements, including local or interjurisdictional emergency operation plans • Identification of critical infrastructure and key resources. • Developing protection/prevention plans for critical infrastructure and key resources <p>Assist the jurisdictions within the region with eligibility questions and correcting any deficiencies.</p>	<p>Attended Strategic Planning Workshops in Austin, for guidance in the development/update of the regional THIRA and SPR in July 2016.</p> <p>Completed training on Incident Command System (ICS) Forms Review provided by DHS. Workshop provided a detailed introduction to emergency response supervisors and mid-to upper-level managers to the Incident Command System (ICS) forms used in the development of an Incident Action Plan (IAP). Training was held in August 2016.</p> <p>Supported planning meetings with public and private partners within the region to support regional CERT program.</p> <p>Continued the update and work to the Regional Mass Fatality Plan.</p> <p>Met with various jurisdictions within Starr County in regards to developing a Starr County Multi- Jurisdictional Hazard Mitigation Plan.</p> <p>In May 2016, STDC submitted, on behalf of Starr County, a planning grant application for the proposed Hazard Mitigation Plan.</p> <p>Assisted various jurisdictions within the South Texas region with questions regarding grant eligibility under SHSP and other available grants under FEMA and TDEM.</p> <p>Also, assisted various jurisdictions on the plans needed/updated within their jurisdictions, including the RICP, SOPs, EOPs, and Hazard Mitigation Plans.</p>	<p>Continue to participate in trainings/workshops provided by HSGD.</p> <p>Assist/Participate with local jurisdictions in developing or forming their LEPC (Local Emergency Planning Committees).</p> <p>Coordinate with state contact for the revamp of a CERT planning committee.</p> <p>Continue the update and work of the Regional Mass Fatality Program.</p> <p>Encourage jurisdictions without a Hazard Mitigation Plan to apply for funding for the development of a plan.</p> <p>Coordinate and facilitate Kickoff Meetings for the Starr County Multi-Jurisdictional Hazard Mitigation Plan.</p> <p>Ensure resolutions for the participation of the Starr County Mitigation Plan are passed by each participating jurisdiction.</p> <p>Hold planning meetings and workshops for the Starr County Mitigation Plan in accordance to the workplan schedule.</p> <p>Continue to assist jurisdictions with questions for eligibility questions for grants in Homeland Security and/or Emergency Management.</p> <p>Begin the work with local jurisdictions with the development or update of their SOPs.</p> <p>Begin work with the update of the RICP.</p>

PRODUCTIVITY REPORT FY 2016 AND WORK PLAN FY 2017

Applicant Organization: South Texas Development Council – Webb, Zapata, Starr and Jim Hogg Counties			
Period Covered: <u>Starting October 01, 2015</u> <u>Ending September 30, 2016</u>			
PROGRAM	PERFORMANCE MEASURES	ACTUAL PERFORMANCE FY 2016	WORK PLAN FY 2017
Homeland Security	<p><u>Grant Management and Administration</u></p> <p>Participate in, staff and/or support the Emergency Management and Homeland Security Advisory committees and coordination centers.</p> <p>Develop and implement a regional methodology for risk-informed prioritization for local jurisdiction projects.</p> <p>Review, prioritized and facilitate the submission of local projects to sustain and close gaps in capabilities at the direction of the HSGD.</p> <p>Respond to requests for information from the Department of Homeland Security (DHS), Texas Division of Emergency Management (TDEM), HSGD, the Texas Office of Homeland Security, Texas Association of Regional Councils (TARC), and/or other homeland security programs.</p> <p>Promote and disseminate information on the Citizen Corps Program and/or other Community Resilience Programs.</p> <p>Provide guidance to sub-recipients in the region, on the procedures for expenditures, reimbursements, and timely performance objectives.</p> <p>Assist local jurisdictions within the region, as needed, in using the selected state grant management system, currently eGrants.</p> <p>Participate in HSGD conference calls.</p> <p>Disseminate information on homeland security grant program requirements, deadlines and Federal and state-issued guidance.</p> <p>Assist jurisdictions within the region with eligibility questions and correcting any deficiencies.</p>	<p><u>Grant Management and Administration</u></p> <p>Facilitated and coordinated 4 Homeland Security Advisory Committee (HSAC) meetings.</p> <p>Updated the Regional Risk-Informed Methodology to reflect new objectives under the Texas Homeland Security Strategic Plan 2015-2020 and submitted document in December 2016 to HSGD.</p> <p>Requested proposals for FY16 in January for COG review, to verify eligibility and requirements of projects before submitting them to HSGD.</p> <p>During and HSAC meeting in February 2016, the committee reviewed and voted on the prioritization of projects for submission to HSGD under SHSP.</p> <p>Grant applications to the state were submitted and certified by February 29, 2016.</p> <p>Worked with the SAA and the OOG in providing information for monitoring reports the Homeland Security Program underwent for FY14 and FY15. Both monitoring reports were closed successfully, reporting no findings for FY15.</p> <p>Submitted quarterly programmatic reports to TARC in regards to the Community Resilience Program, CERT.</p> <p>Held two workshops with potential FY16 applicants (La Grulla and Webb County) covering grant procedures under HSGD and the use of eGrants as the new state grant management system.</p> <p>Guidance on the eGrants and transition from the SAA to the OOG has been recurrent during HSAC meetings.</p> <p>Participated in bi-weekly conference calls with HSGD.</p>	<p><u>Grant Management and Administration</u></p> <p>Continue to facilitate quarterly HSAC meetings.</p> <p>Update the Regional Risk-Informed Methodology to reflect regional priorities for 2017 and submit to HSGD by December 5, 2016.</p> <p>Send notification of funds available after the RFA release by HSGD.</p> <p>Disseminate any information on homeland security grant program requirements, deadlines and Federal and state-issued guidance.</p> <p>Hold workshops for potential applicants under SHSP following HSGD guidelines.</p> <p>Ensure local jurisdictions submit proposals by region imposed deadline and submit application by state imposed deadline.</p> <p>Respond to requests for information from the Department of Homeland Security (DHS), Texas Division of Emergency Management (TDEM), HSGD, the Texas Office of Homeland Security, Texas Association of Regional Councils (TARC), and/or other homeland security programs.</p> <p>Continue to submit quarterly programmatic reports to TARC in reference to the CERT program.</p> <p>Participate in HSGD monthly conference calls.</p> <p>Attend any mandatory trainings provided by HSGD.</p> <p>Provide assistance to local jurisdictions/potential applicants with questions regarding their application or eGrants.</p>

	<p>Coordinate the entry of jurisdictions' projects, including milestones and project management information, into eGrants to facilitate the timely distribution of funding to jurisdictions and obligation of funds to approved projects.</p> <p>Conduct grant administrative training for jurisdictions within region in accordance with HSGD guidance.</p> <p>Attend HSGD grant administrative training in accordance with HSGD guidance.</p> <p>Provide technical assistance to jurisdictions, as requested by jurisdiction or HSGD, to assist with grant compliance questions or concerns.</p> <p>Complete quarterly financial status reports and any programmatic progress/milestone reports.</p> <p>Monitor the financial and project performance of STDC's own funded grant projects.</p> <p>Complete data entry of project narrative, budget, and other information into eGrants for STDC's Planning Grant application and any other projects where STDC will be the sub-recipient.</p>	<p>During workshops with potential applicants for FY16, assistance was provided for the successful submission of applications to HSGD by state given deadline.</p> <p>Attended HSGD mandatory training held in September 21, 2016 in Austin Texas.</p> <p>Provided technical assistance by phone and email to FY16 potential applicants.</p> <p>Completed quarterly PPRI programmatic reports and submitted them in a timely manner through the TAMU website.</p> <p>Monitored contracts and invoices for the FY16 supporting the Regional Communications System.</p> <p>Successfully submitted applications for the Planning Program and Regional Communications System for FY16.</p>	<p>Continue to submit quarterly PPRI programmatic reports for the 2 projects the COG administers under SHSP.</p> <p>Continue to monitor contracts and invoices supporting the Regional Communications System.</p> <p>Complete data entry and successfully submit applications for the Planning Program and any other project the COG administers.</p>
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PRODUCTIVITY REPORT FY 2016 AND WORK PLAN FY 2017

Applicant Organization: **South Texas Development Council** – Webb, Jim Hogg, Starr, Zapata, Cameron, Hidalgo, Willacy, Aransas, Bee, Brooks, Duval, Jim Wells, Kenedy, Kleberg, Live Oak, McMullen, Nueces, Refugio, and San Patricio Counties

Period Covered: Starting October 01, 2015 Ending September 30, 2016

PROGRAM	PERFORMANCE MEASURES	ACTUAL PERFORMANCE	WORK PLAN FY2017																																				
<p>Housing Opportunities for Persons with AIDS - (HOPWA)</p> <p>Texas Department of State Health Services (DSHS)</p> <p><u>Administrative Agency – South Texas Development Council</u></p>	<p>The South Texas Development Council (STDC) as the designated Administrative Agency will assure that each HOPWA Project Sponsor annually meets the target goals for the following HOPWA Program activities and services.</p> <p>The South Texas Development Council’s contracted service providers will deliver the below indicated services to clients within Laredo, Brownsville, and Corpus Christi HSDAs throughout the term of February 1, 2016 through January 31, 2017.</p> <p>South Texas Development Council – HASA</p> <p>a. <u>166 households</u> will receive TBRA</p> <p>b. <u>54 households</u> will receive STRMU</p> <p>c. <u>206 households</u> will receive HOPWA-funded Supportive Services</p> <p>d. <u>8 households</u> will receive Permanent Housing Placement</p> <p>Budget projections are as follows:</p> <table border="0"> <tr><td>STRMU</td><td>\$ 25,606</td></tr> <tr><td>TBRA</td><td>\$ 614,059</td></tr> <tr><td>Supportive Services</td><td>\$ 88,603</td></tr> <tr><td>Permanent Housing Placement</td><td>\$ 3,000</td></tr> <tr><td><u>Administration</u></td><td><u>\$ 42,584</u></td></tr> <tr><td>Total Expenditures:</td><td>\$ 773,852</td></tr> </table>	STRMU	\$ 25,606	TBRA	\$ 614,059	Supportive Services	\$ 88,603	Permanent Housing Placement	\$ 3,000	<u>Administration</u>	<u>\$ 42,584</u>	Total Expenditures:	\$ 773,852	<p>The Housing and Urban Development Program (HUD) funded HOPWA Program administered and allocations awarded by the Texas Department of State Health Services runs from February 1, 2015 – January 2016.</p> <p>South Texas Development Council – HASA</p> <p>a. <u>167 households</u> will receive TBRA</p> <p>b. <u>58 households</u> will receive STRMU</p> <p>c. <u>212 households</u> will receive HOPWA-funded Supportive Services</p> <p>d. <u>9 households</u> will receive Permanent Housing Placement</p> <p>Performance Measure is ongoing and on target. 100% complete.</p> <p>Expenses are as follows:</p> <table border="0"> <tr><td>STRMU</td><td>\$ 30,140</td></tr> <tr><td>TBRA</td><td>\$ 636,098</td></tr> <tr><td>Supportive Services</td><td>\$ 77,860</td></tr> <tr><td>Permanent Housing Placement</td><td>\$ 3,800</td></tr> <tr><td><u>Administration</u></td><td><u>\$ 37,420</u></td></tr> <tr><td>Total Expenditures:</td><td>\$ 785,318</td></tr> </table> <p>Performance Measure is ongoing and on target. 100% complete.</p>	STRMU	\$ 30,140	TBRA	\$ 636,098	Supportive Services	\$ 77,860	Permanent Housing Placement	\$ 3,800	<u>Administration</u>	<u>\$ 37,420</u>	Total Expenditures:	\$ 785,318	<p>The South Texas Development Council (STDC) as the designated Administrative Agency will assure that each HOPWA Project Sponsor annually meets the target goals for the following HOPWA Program activities and services.</p> <p>The South Texas Development Council’s contracted service providers will deliver the below indicated services to clients within Laredo, Brownsville, and Corpus Christi HSDAs throughout the term of February 1, 2017 through January 31, 2018.</p> <p>South Texas Development Council – HASA</p> <p>e. <u>159 households</u> will receive TBRA</p> <p>f. <u>66 households</u> will receive STRMU</p> <p>g. <u>209 households</u> will receive HOPWA-funded Supportive Services</p> <p>h. <u>8 households</u> will receive Permanent Housing Placement</p> <p>Budget projections are as follows:</p> <table border="0"> <tr><td>STRMU</td><td>\$ 29,356</td></tr> <tr><td>TBRA</td><td>\$ 624,890</td></tr> <tr><td>Supportive Services</td><td>\$ 88,603</td></tr> <tr><td>Permanent Housing Placement</td><td>\$ 3,000</td></tr> <tr><td><u>Administration</u></td><td><u>\$ 43,184</u></td></tr> <tr><td>Total Expenditures:</td><td>\$ 789,033</td></tr> </table>	STRMU	\$ 29,356	TBRA	\$ 624,890	Supportive Services	\$ 88,603	Permanent Housing Placement	\$ 3,000	<u>Administration</u>	<u>\$ 43,184</u>	Total Expenditures:	\$ 789,033
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PRODUCTIVITY REPORT FY 2016 AND WORK PLAN FY 2017

Applicant Organization: **South Texas Development Council** – Webb, Jim Hogg, Starr, Zapata, Cameron, Hidalgo, Willacy, Aransas, Bee, Brooks, Duval, Jim Wells, Kenedy, Kleberg, Live Oak, McMullen, Nueces, Refugio, and San Patricio Counties

Period Covered: Starting October 01, 2015 Ending September 30, 2016

PROGRAM	PERFORMANCE MEASURES	ACTUAL PERFORMANCE	WORK PLAN FY2017
<p>Ryan White Administrative Agency - RWAA (Texas Department of State Health Services)</p> <p><u>Administrative Agency - South Texas Development Council</u></p>	<p>Administrative Measures: Ryan White AA 7 Months Contract Award Extension from September 1, 2015 through March 31, 2016 in the amount of \$185,667.00.</p> <ol style="list-style-type: none"> The South Texas Development Council will have subcontracted 100% of all Ryan White Service Delivery funds as applicable to the contract, no later than thirty (30) days after the first day of the contract year (i.e., 09/01/15). The South Texas Development Council will submit provider budgets for Ryan White Service Delivery and State Services no later than 30 days after the first day of the contract year (i.e., 09/01/15). The South Texas Development Council shall implement a Quality Management (QM) system according to the Contractor’s established QM Plan. The South Texas Development will submit complete quarterly reports according to the Reporting Due Dates listed in this contract. The South Texas Development Council will monitor and ensure that no less than ninety-five (95%) of Ryan White funds will be expended by the end of the respective contract year. The South Texas Development Council will subcontract clinical monitoring and shall provide programmatic and financial monitoring of subcontractors according to STDC’s established internal policies, procedures, and schedules. The South Texas Development Council shall distribute all funds according to the service priorities and allocations established in its approved Comprehensive HIV Services Plan, and make reallocations in accordance to DSHS policy. 	<p>Ryan White AA Contract Term is from 09/01/2015-03/31/2016 in the amount of \$185,667.00.</p> <p>Performance Measures is 100% completed. STDC executed all Ryan White SD and State Services contracts with the City of Laredo Health Department, Coastal Bend Wellness Foundation and Valley AIDS Council.</p> <p>Performance Measure is 100% completed. STDC completed and submitted all budgets for Ryan White Service Delivery and State Services in ARIES within 30 days of contract initiation.</p> <p>Performance Measures is 100% completed. STDC has implemented and maintains its Quality Management System accordingly. The Program Coordinator worked on and implemented its FY15-16 Quality Management Plan. A copy of the most current QM Plan will be submitted to DSHS as requested by 12/30/16.</p> <p>Performance Measure is 100% completed. STDC submitted all quarterly reports to DSHS as indicated on the STDC submitted all quarterly reports to DSHS as indicated on the due dates listed in the contract or as requested.</p> <p>Performance Measure is 99.5% completed. STDC managed to ensure a total of 99.5% expenditure for Ryan White SD contract amounts funded for CLHD, CBWF and VAC at the end of the FY15-16 contract term.</p> <p>Performance Measure is 100% completed. The Texas Department of State Health Services contracted with Germane Solutions to conduct the clinical monitoring. STDC participated and assisted the Germane Team while on-site during February 2016 for the three reviews held throughout the South Texas Region for Clinical/Case Management for Outpatient Ambulatory Medical Care, Medical Case Management, Non-Medical Case Management and Mental Health Services. During FY2015-2016 STDC conducted all Clinical/Case Management, Financial and Program Monitoring Visits accordingly for City of Laredo Health Department, Coastal Bend Wellness Foundation and Valley AIDS Council for FY15-16 as per the Risk Assessment Tool and schedule. Ms. Maribel Rodriguez, Program Coordinator scheduled logistics with all service providers for the FY15-16 Financial and Program Monitoring for all Contractors. The South Texas Development Council (STDC) conducted Financial and Program Monitoring for Ryan White Service Delivery, State Services and HOPWA Programs as follows: City of Laredo Health Department: May 23-27, 2016 Coastal Bend Wellness Foundation: August 1-5, 2016 Valley AIDS Council: July 27 - Aug 1, 2016</p> <p>Performance Measure is 100% completed. STDC distributed all service delivery funds accordingly to the service priorities and allocations. The Program Planner made reallocations requests accordingly throughout the year as needed.</p>	<p>Administrative Measures: Ryan AA 12 Months Contract Award from April 1, 2016 through March 31, 2017 in the amount of \$421,186.00.</p> <ul style="list-style-type: none"> Ryan White Base - \$284,000 from 04/01/16-03/31/17 Ryan White Supplemental - \$71,000 from 04/01/16-09/29/16 and \$20,900 from 09/30/16-03/31/17 State-Rebate Funds - \$45,286 from 09/01/16-03/31/17 <ol style="list-style-type: none"> The South Texas Development Council will have subcontracted 100% of all Ryan White Service Delivery and Ryan White Supplemental funds as applicable to the contract, no later than thirty (30) days after the first day of the contract year (i.e., 05/01/16). The South Texas Development Council will submit provider budgets for Ryan White Service Delivery and Ryan White Supplemental no later than 30 days after the first day of the contract year (i.e., 05/01/16). The South Texas Development Council shall implement a Quality Management (QM) system according to the Contractor’s established QM Plan by December 30, 2016. The South Texas Development will submit complete quarterly reports according to the Reporting Due Dates listed in this contract. The South Texas Development Council will monitor and ensure that no less than ninety-five (95%) of Ryan White funds will be expended by the end of the respective contract year. The South Texas Development Council will subcontract clinical monitoring and shall provide programmatic and financial monitoring of subcontractors according to STDC’s established internal policies, procedures, and schedules. The South Texas Development Council shall distribute all funds according to the service priorities and allocations established in its approved Comprehensive HIV Services Plan, and make reallocations in accordance to DSHS policy.

PRODUCTIVITY REPORT FY 2016 AND WORK PLAN FY 2017

Applicant Organization: **South Texas Development Council** – Webb, Jim Hogg, Starr, Zapata, Cameron, Hidalgo, Willacy, Aransas, Bee, Brooks, Duval, Jim Wells, Kenedy, Kleberg, Live Oak, McMullen, Nueces, Refugio, and San Patricio Counties

Period Covered: Starting October 01, 2015 Ending September 30, 2016

PROGRAM	PERFORMANCE MEASURES	ACTUAL PERFORMANCE	WORK PLAN FY2017
<p>Ryan White Administrative Agency - RWAA (Texas Department of State Health Services)</p> <p><u>Administrative Agency - South Texas Development Council</u></p>	<p>Comprehensive Plan: The South Texas Development Council’s FY2015-16 focus will be on the following three performance objectives as outlined within the Comprehensive HIV Services Plan for the South Texas Region.</p> <p>Objective 1: Address Need, Use, Barriers, and Gaps in Outpatient/Ambulatory Medical Care. Tasks for Year 3 of the objective listed above:</p> <ul style="list-style-type: none"> Evaluate the effectiveness of the Plan of Action and changes implemented to address the barriers and gaps in accessing Outpatient/Ambulatory Medical care. Develop a comprehensive report on the three year progress of this goal. <p>Objective 1 (Activities):</p> <ul style="list-style-type: none"> Review updates to Plans of Action submitted by service providers and determine if the plans were effective in eliminating/minimizing barriers. Work with service providers to gather more information regarding specific barriers that were eliminated or minimized. Make appropriate changes to service providers’ Plans of Action to reflect findings. Administer Comprehensive Needs Assessment to identify use, need, barriers, and gaps in all three HSDAs and identify which barriers/gaps were minimized or eliminated. Monitor progress of goals in service providers’ Plans of Action via updates midway through the year and at the end of the grant year. Develop a report on what barriers and/or gaps were eliminated/minimized, what challenges there were to address these barriers and gaps, what actions were taken, and if any other barriers/gaps were identified that were not previously foreseen. 	<p>Objective 1 - Performance Measure is 100% completed. All three service providers had submitted a plan of action for the identified barriers to access Ambulatory/Outpatient Medical care to the previous program planner. Actions were implemented for the FY15-16 year and the progress and effectiveness of the plan is reported below.</p> <p>All three service providers successfully implemented the Plan of Action that was submitted to the Program Planner for FY15-16.</p> <p>Update on achieved objectives for FY15-16.</p> <p>The providers were able to implement changes and progress in reducing barriers and gaps for providing services. Overall progress has been made in being able to provide services to clients who are in need of Outpatient/Ambulatory Medical Care.</p> <p>CBWF is now classified as a FQHC and is now able to provide an expanded array of services to not only their HIV clients but also to the community as a whole.</p> <p>VAC has opened a satellite office in McAllen which is now seeing clients for OAMC as well as case management services. The AA Planner, along with Liz Saenz from VAC and DSHS, was able to get approval for a new van to help transport</p> <p>The AA Planner has reviewed the effectiveness in eliminating/minimizing the barriers that were reported for the year. Based on the reporting received, each service provider strove strongly to make sure that clients were able to receive services without encountering barriers or if there were barriers to overcome, the service providers helped to minimize them.</p>	<p>Comprehensive Plan: The South Texas Development Council’s FY2015-16 focus will be on the following three performance objectives as outlined within the Comprehensive HIV Services Plan for the South Texas Region.</p> <p>Objective 1: Address Need, Use, Barriers, and Gaps in Outpatient/Ambulatory Medical Care. Tasks for Year 3 of the objective listed above:</p> <ul style="list-style-type: none"> Evaluate the effectiveness of the Plan of Action and changes implemented to address the barriers and gaps in accessing Outpatient/Ambulatory Medical care. Develop a comprehensive report on the three year progress of this goal. <p>Objective 1 (Activities):</p> <ul style="list-style-type: none"> Review updates to Plans of Action submitted by service providers and determine if the plans were effective in eliminating/minimizing barriers. Work with service providers to gather more information regarding specific barriers that were eliminated or minimized. Make appropriate changes to service providers’ Plans of Action to reflect findings. Administer Comprehensive Needs Assessment to identify use, need, barriers, and gaps in all three HSDAs and identify which barriers/gaps were minimized or eliminated. Monitor progress of goals in service providers’ Plans of Action via updates midway through the year and at the end of the grant year. Develop a report on what barriers and/or gaps were eliminated/minimized, what challenges there were to address these barriers and gaps, what actions were taken, and if any other barriers/gaps were identified that were not previously foreseen.

PRODUCTIVITY REPORT FY 2016 AND WORK PLAN FY 2017

Applicant Organization: **South Texas Development Council** – Webb, Jim Hogg, Starr, Zapata, Cameron, Hidalgo, Willacy, Aransas, Bee, Brooks, Duval, Jim Wells, Kenedy, Kleberg, Live Oak, McMullen, Nueces, Refugio, and San Patricio Counties

Period Covered: Starting **October 01, 2015** Ending **September 30, 2016**

PROGRAM	PERFORMANCE MEASURES	ACTUAL PERFORMANCE	WORK PLAN FY2017
<p>Ryan White Administrative Agency - RWAA (Texas Department of State Health Services)</p> <p><u>Administrative Agency - South Texas Development Council</u></p>	<p>Objective 2: Address Need, Use, Barriers, and Gaps in Oral Health Care. Tasks for Year 3 of the objective listed above:</p> <ul style="list-style-type: none"> Evaluate the effectiveness of the Plan of Action and changes implemented to address the barriers and gaps in accessing Oral Health Care. Develop a comprehensive report of the three year progress of this goal. <p>Objective 2 (Activities):</p> <ul style="list-style-type: none"> Review updates to Plans of Action submitted by service providers and determine if the plans were effective in eliminating/minimizing barriers. Work with service providers to gather more information regarding specific barriers that were eliminated or minimized. Make appropriate changes to service providers' Plans of Action to reflect findings. Administer Comprehensive Needs Assessment to identify use, need, barriers, and gaps in all three HSDAs and identify which barriers/gaps were minimized or eliminated. Monitor progress of goals in service providers' Plans of Action via updates midway through the year and at the end of the grant year. Develop a report on what barriers and/or gaps were eliminated/minimized, what challenges there were to address these barriers and gaps, what actions were taken, and if any other barriers/gaps were identified that were not previously foreseen. 	<p>All direct service providers successfully reported the progress of their plan of action to the program planner for FY 15-16. Progress on goals are also reported in quarterly reports that are submitted to the Administrative Agency. Here goals are monitored and revised, if needed, to help eliminate/minimize barriers more successfully throughout the year.</p> <p>Objective 2: Performance Measure is 100% completed.</p> <p>All three service providers had submitted a plan of action for the identified barriers to access quality Oral Health Care to the previous program planner. Actions were implemented for the FY15-16 year and the progress and effectiveness of the plan is reported below.</p> <p>Based on the reporting done by the service providers, Oral Health Care is still remains as a fundamental priority and that increases in funding would be beneficial to service providers in continuing in providing premium oral health care and will help eliminating/minimizing barriers to care.</p> <p>The AA Planner has reviewed the effectiveness in eliminating/minimizing the barriers that were reported for the year, as per the Plan of Action submitted by providers and according to the Crosstab report, providers were effective in providing dental service to clients. Although more clients were able to receive this service, there were still some barriers identified such as some clients not having transportation to go to their appointments, clients not knowing this service existed/where to get it/or how to qualify, lack of funding, or clients not having insurance/Medicare/Medicaid.</p> <p>All direct service providers successfully reported the progress of their plan of action to the program planner for FY 15-16. Progress is also reported in quarterly reports that are submitted to the Administrative Agency.</p>	<p>Objective 2: Address Need, Use, Barriers, and Gaps in Oral Health Care. Tasks for Year 3 of the objective listed above:</p> <ul style="list-style-type: none"> Evaluate the effectiveness of the Plan of Action and changes implemented to address the barriers and gaps in accessing Oral Health Care. Develop a comprehensive report of the three year progress of this goal. <p>Objective 2 (Activities):</p> <ul style="list-style-type: none"> Review updates to Plans of Action submitted by service providers and determine if the plans were effective in eliminating/minimizing barriers. Work with service providers to gather more information regarding specific barriers that were eliminated or minimized. Make appropriate changes to service providers' Plans of Action to reflect findings. Administer Comprehensive Needs Assessment to identify use, need, barriers, and gaps in all three HSDAs and identify which barriers/gaps were minimized or eliminated. Monitor progress of goals in service providers' Plans of Action via updates midway through the year and at the end of the grant year. Develop a report on what barriers and/or gaps were eliminated/minimized, what challenges there were to address these barriers and gaps, what actions were taken, and if any other barriers/gaps were identified that were not previously foreseen.

PRODUCTIVITY REPORT FY 2016 AND WORK PLAN FY 2017

Applicant Organization: **South Texas Development Council** – Webb, Jim Hogg, Starr, Zapata, Cameron, Hidalgo, Willacy, Aransas, Bee, Brooks, Duval, Jim Wells, Kenedy, Kleberg, Live Oak, McMullen, Nueces, Refugio, and San Patricio Counties

Period Covered: Starting October 01, 2015 Ending September 30, 2016

PROGRAM	PERFORMANCE MEASURES	ACTUAL PERFORMANCE	WORK PLAN FY2017
<p>Ryan White Administrative Agency – RWSD (Texas Department of State Health Services)</p> <p><u>Service Delivery</u></p>	<p>Ryan White Service Delivery Measures:</p> <p>1. The South Texas Development Council shall ensure that no more than ten percent of the Ryan White Service Delivery allocation is expended by service providers (subcontractors) for administrative costs.</p> <p>2. The South Texas Development Council shall use Ryan White Service Delivery funds to provide at least one service to (2,331) unduplicated clients and 23,287 units during Project Year (FY) 2015 (09/01/15 – 03/31/16). Objectives related to the # of persons and units to be provided must be reflected on Table 1: Services Priorities, Allocations, and Objectives.</p> <p>3. The South Texas Development Council will complete a proposed Table 1 for each HSDA for RWSD funds.</p> <p>4. The South Texas Development Council will complete and correct Ryan White Service Delivery contracts in ARIES no later than 30 days after the first day of the contract year (i.e., 09/01/15).</p> <p>5. The South Texas Development Council shall monitor the delivery of HIV services against the Estimated Units of Services and Unduplicated Clients to be served in the Initial ARIES contracts.</p> <p>Valley AIDS Council: Contract Amount – Base Award: \$ 611,263.00</p> <p>Coastal Bend Wellness Foundation: Contract Amount – Base Award: \$ 297,996.00</p> <p>City of Laredo Health Department: Contract Amount – Base Award: \$ 245,185.00</p> <p>Total Award Allocations: \$ 1,154,444.00</p>	<p>Performance Measure is 100% completed. STDC monitored administrative costs and ensured that no more than 10% was expended by subcontractors in administrative costs during the contract term.</p> <p>There was a total of <u>1,227</u> unduplicated clients’ serviced year to date and <u>17,790</u> units delivered under Ryan White Service Delivery Base Contract. This performance measure is still on-going and is more than 99.5% completed.</p> <p>Performance Measure is 99.5% completed. STDC monitored Tables 1s for the CLHD, CBWF and VAC and ensured 99.5% expenditure of the delivery of HIV Services to meet performance measure.</p> <p>Performance Measure is 85% completed. STDC monitored the delivery of HIV services and expended \$157,970.18 of the AA Award Total \$185,667.00.</p> <p>The South Texas Development Council continually monitored all direct service providers (i.e., CLHD, CBWF and VAC) and ensured a 99.5% contract expenditure in the amount of \$1,148,523.35 of the \$1,154,444.00 awarded to South Texas HSDAs in Ryan White SD funds as follows:</p> <p>Valley AIDS Council: Contract Amount – Base Expended \$ 588,047.77 Contract – Program Income Gen. \$ 16,340.74 Contract Amount Award Expended: \$ 604,388.51</p> <p>Coastal Bend Wellness Foundation: Contract Amount – Base Expended \$ 297,996.00 Contract – Program Income Gen. \$ 11,650.82 Contract Amount Award Expended: \$ 309,646.82</p> <p>City of Laredo Health Department: Contract Amount – Base Expended \$ 234,488.02 Contract Amount Award Expended: \$ 234,488.02</p> <p>Total Award Expended: \$ 1,148,523.35</p>	<p>Ryan White Service Delivery Measures:</p> <p>1. The South Texas Development Council shall ensure that no more than ten percent of the Ryan White Service Delivery (RWSD) and RW Supplemental allocation is expended by service providers (subcontractors) for administrative costs.</p> <p>2. The South Texas Development Council shall use these funds to provide at least one RWSD to (8,767) unduplicated clients and (33,458) units during Project Year (FY) 2016 (04/1/16 – 03/31/17). Objectives related to the # of persons and units to be provided must be reflected on Table 1: Services Priorities, Allocations, and Objectives.</p> <p>3. The South Texas Development Council shall use these funds to provide at least one RW Supplemental service to (475) unduplicated clients and (520) units during Project Year (FY) 2016 (04/1/16 – 9/29/16).</p> <p>4. The South Texas Development Council will complete a proposed Table 1 for each HSDA for RWSD and a proposed Table 1 for each HSDA for RW Supplemental funds.</p> <p>5. The South Texas Development Council will enter complete and correct Ryan White Service Delivery (RWSD) and Ryan White (Supplemental) contracts in ARIES no later than 30 days after the first day of the contract year (i.e., by 05/01/2016). STDC will use and follow the naming convention for each ARIES contract included in the statement of work. STDC will ensure that the ARIES contract timeframe for RW SD is 04/01/2016 to 03/31/2017 and the ARIES Contract timeframe for RW Supplemental is 04/01/2016 to 09/29/2016.</p> <p>6. The South Texas Development Council shall increase enrollment in Health Plans of eligible persons in the HSDA’s by no less than 10% for persons that fall between 100% and 200% of the federal poverty level (FPL). This measure is a minimum and the AA can require enrollment and FPL levels locally.</p> <p>7. The South Texas Development Council shall monitor the delivery of HIV services against the Estimated Units of Services and Unduplicated Clients to be served in the Initial ARIES contracts from 04/01/16-03/31/17.</p> <p>Valley AIDS Council: Contract Amount – Base \$1,041,197.00 Contract Amount – Suppl. 4/1 \$ 123,000.00 Contract Amount – Suppl. 9/30 \$ 64,753.00 Contract Amount Award: \$1,228,950.00</p> <p>Coastal Bend Wellness Foundation: Contract Amount – Base \$ 503,165.00 Contract Amount – Suppl. 4/1 \$ 97,500.00 Contract Amount – Suppl. 9/30 \$ 96,361.00 Contract Amount Award: \$ 697,026.00</p> <p>City of Laredo Health Department: Contract Amount – Base \$ 419,041.00 Contract Amount – Suppl. 4/1 \$ 39,721.00 Contract Amount – Suppl. 9/30 \$ 0.00 Contract Amount Award: \$ 458,762.00</p> <p>Total Award Allocations: \$ 2,384,738.00</p>

PRODUCTIVITY REPORT FY 2016 AND WORK PLAN FY 2017

Applicant Organization: **South Texas Development Council** – Webb, Jim Hogg, Starr, Zapata, Cameron, Hidalgo, Willacy, Aransas, Bee, Brooks, Duval, Jim Wells, Kenedy, Kleberg, Live Oak, McMullen, Nueces, Refugio, and San Patricio Counties

Period Covered: Starting October 01, 2015 Ending September 30, 2016

PROGRAM	PERFORMANCE MEASURES	ACTUAL PERFORMANCE	WORK PLAN FY 2017
<p>State Services (Texas Department of State Health Services)</p> <p><u>Administrative Agency - South Texas Development Council</u></p>	<p>State Services Measures:</p> <p>1. The South Texas Development Council shall ensure that no more than ten percent or approved amount of the State Services allocation is expended by service providers (subcontractors) for administrative costs.</p> <p>2. The South Texas Development Council shall use State Services funds to provide at least one service to (1,030) unduplicated clients and (21,226) units during Project Year (FY) 2016 (09/01/15 – 08/31/16). Objectives related to the # of persons and units to be provided must be reflected on Table 1: Services Priorities, Allocations, and Objectives.</p> <p>3. The South Texas Development Council will complete a proposed State Services Table 1 for each HSDA (i.e., Brownsville, Corpus Christi and Laredo) for FY15-16.</p> <p>4. The South Texas Development Council will enter complete and correct State Services contracts in ARIES and following required naming convention no later than 30 days after the first day of the contract year (i.e., 9/30/15).</p> <p>5. The South Texas Development Council shall monitor the delivery of HIV services against the Estimated Units of Services and Unduplicated Clients to be served in the Initial ARIES contracts.</p> <p>The South Texas Development Council will contract and monitor all direct service providers to ensure that 100% of the \$ 550,201.00 awarded to South Texas is fully expended.</p> <p><u>Brownsville HSDA:</u> Valley AIDS Council \$ 275,263.00</p> <p><u>Corpus Christi HSDA:</u> Coastal Bend AIDS Foundation \$ 146,218.00</p> <p><u>Laredo HSDA:</u> City of Laredo Health Department \$ 140,110.00</p> <p>Total Award: \$ 561,591.00</p>	<p>Performance Measure is 100% completed. The South Texas Development Council ensure that no more than ten percent or the negotiated percent approved by DSHS was expended by subcontractors for administrative costs.</p> <p>Performance Measure is 100% completed. The South Texas Development Council utilized State Services funds to provide at least one service to clients. A total of <u>1,536</u> unduplicated clients were serviced and <u>28,258</u> units were delivered under the State Services Program.</p> <p>Performance Measure is 100% completed. STDC completed a Table 1 for State Service funds for Brownsville, Corpus Christi and Laredo HSDAs.</p> <p>Performance Measure is 100% completed. STDC met the required final performance measures.</p> <p>Performance Measure is 100% completed. STDC monitored delivery of HIV services, the estimated units of services and unduplicated clients in ARIES contracts through the end of the term.</p> <p>Performance Measures is 99.5% completed. STDC continually monitored all direct service providers (i.e., CLHD, CBWF and VAC) and ensured a 95.5% contract expenditure in the amount of \$536,204.98 of the \$561,591.00 awarded to South Texas HSDAs in State Service Funds as follows:</p> <p><u>Valley AIDS Council:</u> Contract Amount Expended \$ 271,120.56</p> <p><u>Coastal Bend Wellness Foundation:</u> Contract Amount Expended \$ 146,205.19</p> <p><u>City of Laredo Health Department:</u> Contract Amount Expended \$ 118,879.23</p> <p>Total Award Expended: \$ 536,204.98</p>	<p>State Services Measures:</p> <p>1. The South Texas Development Council shall ensure that no more than the allowable and approved percentages of the State Services allocation is expended by service providers (subcontractors) for administrative costs as follows: 15.25% for City of Laredo Health Department, 22.83% for Coastal Bend Wellness Foundation and 10% for Valley AIDS Council, as approved under the State Services Program.</p> <p>2. The South Texas Development Council shall use State Services funds to provide at least one service to (1,030) unduplicated clients and (21,226) units during Project Year (FY) 2017 (09/01/16 – 08/31/17). Objectives related to the # of persons and units to be provided must be reflected on Table 1: Services Priorities, Allocations, and Objectives.</p> <p>3. The South Texas Development Council will complete a proposed State Services Table 1 for each HSDA (i.e., Brownsville, Corpus Christi and Laredo) for FY16-17.</p> <p>4. The South Texas Development Council will enter complete and correct State Services contracts in ARIES and following required naming convention no later than 30 days after the first day of the contract year (i.e., 09/30/16).</p> <p>5. The South Texas Development Council shall monitor the delivery of HIV services against the Estimated Units of Services and Unduplicated Clients to be served in the Initial ARIES contracts.</p> <p>The South Texas Development Council will contract and monitor all direct service providers to ensure that 100% of the \$1,629,032.00 awarded to South Texas is fully expended.</p> <p><u>Brownsville HSDA:</u> Valley AIDS Council – State Services \$ 270,968.00 Valley AIDS Council – State-R \$ 207,416.00</p> <p><u>Corpus Christi HSDA:</u> Coastal Bend W.F. – State Services \$ 146,171.00 Coastal Bend W.F. – State Services \$ 157,639.00</p> <p><u>Laredo HSDA:</u> City of Laredo H.D. – State Services \$ 132,749.00 City of Laredo H.D. – State Services \$ 152,498.00</p> <p>Total Award: \$1,067,441.00</p>

PRODUCTIVITY REPORT FY 2016 AND WORK PLAN FY 2017

Applicant Organization: **South Texas Development Council** - Webb, Zapata, Starr and Jim Hogg Counties

Period Covered: Starting October 01, 2015 Ending September 30, 2016

PROGRAM	PERFORMANCE MEASURES	ACTUAL PERFORMANCE	WORK PLAN FY 2017
<p>TCEQ (Texas Commission on Environmental Quality)</p>	<p>I. Maintain the South Texas Regional Solid Waste Management Plan Amendment to comply with the latest state solid waste management plan, including the closed landfill inventory</p> <p>II. Conduct activities associated with coordination of the program in the region.</p> <p>III. Conduct activities associated with implementation of projects and public meetings</p> <p>IV. Conduct activities associated with the actual funding of projects.</p>	<ul style="list-style-type: none"> ▪ I-a. Plan amendment completed and submitted to TCEQ for review and approval. ▪ I-b. Closed Landfill completed and submitted to TCEQ for review and approval. ▪ II-a. Completed the required program application for the continuation of the program. ▪ II-b. Maintain a Solid Waste Advisory Committee which meets at least on a quarterly basis. ▪ II-c. Provided technical assistance, to entities and individuals within the region pertaining to solid waste management. ▪ II-d. Served as a central point of contact for the TCEQ for solid waste management outreach, education, and training programs. ▪ II-e. Maintained a resource center that contains a collection of regional solid waste information and reference materials. ▪ II-f. Review pre-applications, permits and registration applications for municipal solid waste management facilities to be located within the region. ▪ II-g. If necessary, conduct additional regional solid waste management data. Collect, analyze, and maintain current data and information concerning the status of municipal solid waste activities in the region. 	<ul style="list-style-type: none"> ▪ I-a-1. Received approval and adoption by the TCEQ. ▪ I-b-2. Received approval and adoption by the TCEQ. ▪ II-a-1. Complete the required program application for the continuation of the program. ▪ II-b-1. Maintain a Solid Waste Advisory Committee which meets at least on a semi-annual basis. ▪ II-c-1. Provide technical assistance, to entities and individuals within the region pertaining to solid waste management. ▪ II-d-1. Serve as a central point of contact for the TCEQ for solid waste management outreach, education, and training programs. ▪ II-e-1. Maintain a resource center that contains a collection of regional solid waste information and reference materials. ▪ II-f-1. Review pre-applications, permits and registration applications for municipal solid waste management facilities to be located within the region. ▪ II-g-1. If necessary, conduct additional regional solid waste management data collection, analyze, and maintain current data and information concerning the status of municipal solid waste activities in the region. ▪ III-a-1. Prepare a proposed implementation funding plan prior to the public meetings, if necessary.

PRODUCTIVITY REPORT FY 2016 AND WORK PLAN FY 2017

Applicant Organization: **South Texas Development Council** - Webb, Zapata, Starr and Jim Hogg Counties

Period Covered: Starting October 01, 2015 Ending September 30, 2016

PROGRAM	PERFORMANCE MEASURES	ACTUAL PERFORMANCE	WORK PLAN FY 2017
<p>TCEQ (Texas Commission on Environmental Quality)</p>		<ul style="list-style-type: none"> ▪ III-a. Prepared an implementation funding plan. ▪ III-b. Conducted a public meeting in the region associated with presenting the funding plan. ▪ III-c. Submitted Funding plan for TCEQ approval. ▪ III-d. Conducted a public notice to announce the availability of funding for projects in the region. ▪ III-e. Select and award project for funding on a competitive basis. ▪ III-f. Provided information on the projects selected for funding to the TCEQ. ▪ IV. Awarding of funds to grant recipients. ▪ V. Successfully closed-out projects. 	<ul style="list-style-type: none"> ▪ III-b-1. Conduct at least one public meeting in the region associated with presenting the funding plan, if necessary. ▪ III-c-1. Submit Funding plan for TCEQ approval, if applicable. ▪ III-d-1. Conducted a Request for Applications (RFA) process to announce the availability of funding for projects. ▪ III-e-1. Select and awarded projects for funding on a competitive basis. ▪ III-f-1. Provided information on the project selected for funding to the TCEQ for review and approval. ▪ Develop contracts for the FY2016 17 Grants Program pass-thru funds in the amount of \$139,396.00 with four entities: Jim Hogg County; Starr County Webb County and the City of Laredo.